



Human Resource Association
of the Midlands

2018 Spring Professional Development and Certification Prep Course

Dates: February 6—May 22, 2018
Course Location: Security National Bank
1120 S. 101st St, Omaha
Time: Tuesday evenings
6:00 - 9:00 p.m.
Optional Saturday Study Sessions
9:00 - 11:00 a.m.

This course is designed for:

- HR Professionals desiring a review course in preparing for the HRCI® exam.
- HR professionals seeking a broad overview of human resource management.
- HR specialists desiring a broader understanding of human resource management.
- Certified professionals who want to acquire credits for re-certification of PHR® or SPHR® .

This course uses a lecture format that encompasses the six functional areas that make up the HR Body of Knowledge as defined by HRCI® :

Strategic Management	Human Resource Development
Workforce Planning and Employment	Total Rewards (Compensation and Benefits)
Employee and Labor Relations	Risk Management

The course provides a manual outline of lecture material available via online access. Access will be emailed one week prior to first night of class.

A pre-test, post test question review night, and six optional Saturday study sessions give students experience in test taking similar to HRCI® testing.

***Be sure to check out HRCI® 's updated Eligibility Requirements before registering. www.hrci.org**

This course is designed to be effective for both PHR® or SPHR® candidates. There are many opportunities to practice test-taking skills with practice exams and scenario-based questions.

Registration and cancellation deadline is January 26, 2018 to receive a full refund, minus a \$25 administration fee. Cancellations after this date will be offered a voucher to be used the following course.

*Please fill out payment and form information on back.



2018 Spring Professional Development and Certification Prep Course

Name: _____ Title: _____

Company: _____

Mailing Address: _____

City, State Zip: _____

Phone: _____ E-mail: _____

Do you plan to take the HRCI® exam? Yes No

(If yes, which exam will you take? PHR® SPHR®)

Please share my contact information with fellow classmates interested in starting an informal study group.

Amount Due: \$495 for HRAM members

\$595 for non-HRAM members
(Includes HRAM membership through current year provided eligibility.)

I authorize HRAM to charge my: Visa MasterCard Amex Discover

Card #: _____ Exp. Date: _____

Name as it appears on card: _____

Signature: _____

Total Charge Amount: _____ Email Receipt: Y (Include email) / N

**Course registration forms and payment can be
mailed to HRAM at Rockbrook Village, 11060 Oak Street, Suite 5, Omaha, NE 68144
faxed to 402-932-1095 or emailed to staff@hram.org.**

Make checks payable to HRAM. If you prefer an invoice, please contact the HRAM office.

Cancellation policy:

*Registration and cancellation deadline is January 26, 2018 to receive a full refund, minus a \$25 administration fee. A voucher will be issued for cancellations made after January 26, 2018, to be used within 12 months.

FOR OFFICE USE ONLY:

Received: _____ Entered: _____ Paid: _____ Add'l: _____